

Music Director
Independence Presbyterian Church
6624 Public Square, Independence, Ohio, 44131.

FUNCTION:

The Music Director coordinates the total music program of the church, in collaboration with the Pastor and Worship Committee. The Music Director is responsible for accompanying congregational hymn singing, playing sacred music, and leading the choir.

BASIC COMMITMENT:

IPC is a member church of the Presbyterian Church (USA). The Music Director does not need to be a member of the church or be a Presbyterian. The position does call for a basic commitment to the vision and mission of the church. This role is integral to the worship services, and music ministry, requiring a commitment of 7-10 hours per week.

CHOIR AND WORSHIP HOURS:

Choir practice is one night a week during the program year, September through May, for roughly one and half hours. Worship services are held from 10:30am to 11:30am on Sunday throughout the year. Required Special Church events include Christmas Eve Service, Ash Wednesday, and Good Friday.

RESPONSIBILITIES:

1. Directs the choir during rehearsals, worship services, and special church events.
2. Trains and develops members of the choir in choral techniques and appreciation of the sacred music. Introduces new music and techniques to enhance the music program.
3. Recruits qualified church members to join the choir and maintain the choir at an appropriate size.
4. Directs supplemental musical programs, as time and resources permit, to enhance the meaning of worship through diversified music which appeals to the congregation and visitors.
5. Makes the music program of the Church religious, educational, artistic, and enjoyable, by encouraging participation of the congregation, teaching appreciation for hymns and great music of the faith, and developing a spirit of cooperation and responsibility through music.
6. Will identify a schedule of fees to serve as musician for weddings and memorial services so that the church may identify same for those who wish to engage them.
7. Consults with the Pastor weekly or when requested to plan the theme of each worship service and special program, and select hymns and music. Attends Church staff meetings on a monthly basis at an agreed upon time.
8. Organizes, updates, and maintains all music libraries for the Church. Purchases music and supplies as needed. Supervises the maintenance of the musical instruments when required.
9. Work with the Pastor and Worship team to arrange for a substitute pianist when not able to attend.
10. Meets annually with the Pastor, Worship Committee, and Personnel Committee to establish goals and objective.

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11. Performs other duties as required.

SKILLS, APTITUDES, AND REQUIREMENTS:

1. Demonstrated ability to proficiently play various keyboard instruments such as the piano and electronic keyboard. Ability to play the pipe organ is considered a plus.
2. Demonstrated ability to conduct and lead a choir, and develop the talent and skills of its members.
3. Demonstrated ability to select musical arrangements which are complementary to the vocal talent of the choir, and coordinated with the themes of worship services.
4. Good verbal communication, interpersonal, and leadership skills.

BENEFITS:

1. Annual Salary \$11,500
2. Three Sundays of paid time off annually.

ACCOUNTABILITY:

The Music Director is accountable to the Pastor, the Worship Committee, and the Personnel Committee.